



CONTRA COSTA COLLEGE

Distance Education Committee

Meeting Agenda

Date: Feb. 11, 2022 (2nd Fridays) **Time:** 10am-12pm

Location: [Zoom](#) Meeting ID: 914 6443 5459 Passcode: DErocks

[Committee Charge and Past Agendas & Minutes](#)

Voting Members

Chairperson: Maritez Apigo

LA Division: Carlos-Manuel Chavarria, Brandon Marshall, Anthony Gordon

Alternates: Erica Watson

NSAS Division: Jennifer Ounjian, Monica Landeros, Kristin Lassonde

Alternates: Francis Reyes, Bashir Shah

AACE Division: Jessica Le, Michele Redlo, Laura Lozano - *Alternates:*

SS Division: Dionne Perez, Kelley Cadungug, Sarah Boland - *Alternates:* Jessica Lopez

Non-Voting Members

Students: Maha Ghafoor, Meghan Yarnold

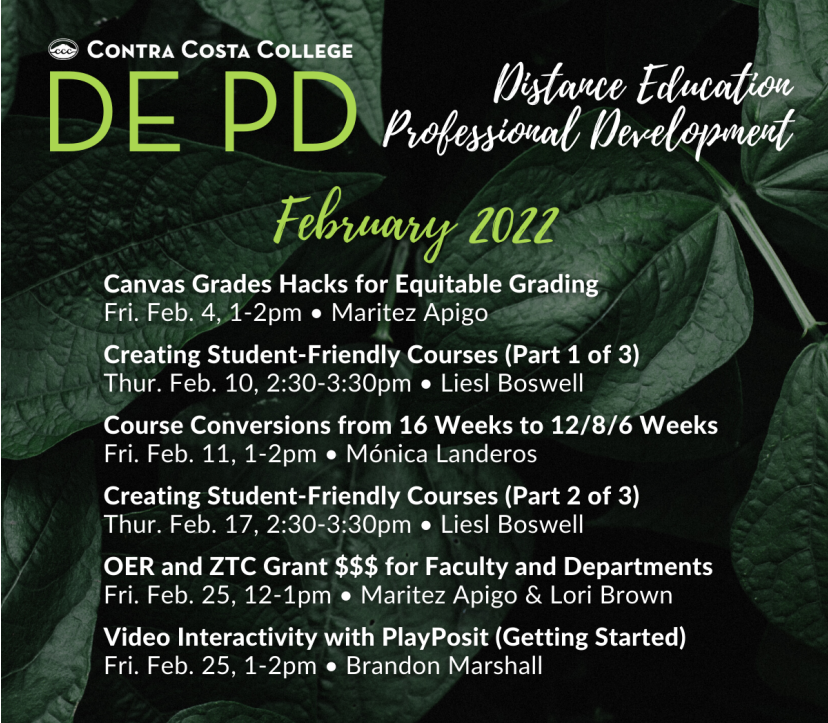
IT Manager/Canvas Administrator: James Eyestone

Managers: Sandra Moore, Sue Abe

Classified: Karen Ruskowski

Accessibility Specialist: Liesl Boswell

Time	Item	Action
10:00	Welcome! Agreement: We uphold a safe space for our student committee members.	n/a
10:01	Confirm membership, confirm voting positions	n/a
10:03	Approval of agenda	Vote
10:05	Approval of the Dec. 10, 2021 meeting minutes	Vote
10:08	Public comments	n/a
10:13	Curriculum and Instruction Committee Updates - Anthony, Karen, and Jennifer	Informational
10:18	Open Educational Resources (OER) and Zero Textbook Cost (ZTC) Committee Updates - Maritez and Brandon 1. # of ZTC classes over time 2. Current student cost savings	Informational
10:25	Student Resources	

	<ul style="list-style-type: none"> • Update from student committee members - Meaghan and Maha • Can we have specific Canvas courses appear on all students' Dashboards? • What Canvas training items would be good for students taking their first online class in Canvas? Form a subcommittee with students to work on this? 	Informational & discussion
10:35	<p>Faculty Professional Development</p> <ol style="list-style-type: none"> 1. DE Spring Summit recap - Sarah, Brandon, Mónica, and Maritez 2. February DE PD  <ol style="list-style-type: none"> 3. March & April DE PD planning - Equity potluck? Any workshop suggestions? - Mónica and Brandon 4. POCR Program update & Districtwide POCR Certification progress - Sarah 5. Accessibility update - Liesl 6. Update on Y.E.S./Your Equity Squad: Diversity, Equity, Inclusion, and Antiracism in Online Teaching Community of Practice - Maritez 7. Hyflex teaching (DDEC Hyflex Resources) 8. Revisions to 4CD's PD courses: BEOI, BEHI, Synchronous course 9. 4CD's BEOI and BEHI Course Offerings this spring and summer <ul style="list-style-type: none"> ○ \$700 stipends extended through spring 2022 for 4CD's BEOI course ○ Article 27 of the UF contract will be reinstated fall 2022, including the training requirement to teach online ○ For BEHI, no stipends approved by UF yet but working on it along with synchronous course ○ So far, over ~1,200/~1,700 faculty districtwide have completed BEOI 	Informational & discussion
10:50	<p>Article 27 Reopener</p> <p>What big DE-related issues should be changed or added to Article 27? Please provide your input on the linked doc by Thur. Feb. 17, 2022.</p>	Discuss

11:00	<p>Technology</p> <ol style="list-style-type: none"> 1. Guidance on Student Display Name Changes in Canvas was issued to all faculty on Feb. 1, 2022. Next, the DE Team will develop student-facing resources to adopt/adapt/inspire. 2. Enabling gradebook access for the TA role - Brandy 3. Library updates - Erica <ul style="list-style-type: none"> ● New databases ● Exploration of cloud services for controlled digital lending, streaming media not in a pre-paid package ● Personalized library video and libguide requests 4. STAC (Systemwide Technology Access Collaborative) will reopen in April. 	<p>Informational</p> <p>Vote</p> <p>Informational</p>
11:15	<p>District DE Strategic Planning</p> <p>Please review and add your comments (especially on pages 24-28) on the new Draft District Distance Education Strategic Plan 2022-2027 by Thur. Feb. 17, 2022. The district will then take all comments and create a final draft to be approved through our shared governance this spring.</p>	<p>Discuss</p>
11:45	<p>Changes to DE Regulations</p> <ul style="list-style-type: none"> ● Regular and substantive interaction and accessibility ● We will need to update our “Regular and Effective Contact” policy, DE Handbook, and DE Addendum this spring to reflect the changes in DE regulations. 	<p>Informational</p>
11:50	<p>Student Modality Preferences Data Fall 2021</p>	<p>Informational</p>
11:55	<p>Appreciations</p>	<p>Informational</p>
12:00	<p>Adjourn - Our next meeting is on Fri. March 11, 2022, 10am-12pm.</p>	